

UNITED STATES DEPARTMENT OF THE INTERIOR  
BUREAU OF LAND MANAGEMENT  
Office of Fire and Aviation  
3833 South Development Avenue  
Boise, Idaho 83705

September 12, 2002

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To: State Directors

From: Director, Office of Fire and Aviation

Subject: Request for Agenda Items for the December Fire Leadership Team Meeting  
DD: September 30, 2002

The fall Fire Leadership Team (FLT) meeting is scheduled for December 3-5, 2002 at the Sheridan Hotel in Billings, Montana. The theme for this year's meeting is "Meeting the Challenges of the Future."

The purpose of this letter is to request agenda topics and identify how many people will be attending from your state/unit. We would like to receive your agenda topics prior to September 30<sup>th</sup>. I encourage you to give some thought to the meeting theme and submit topics that provide FLT input into where we want to be in the future in fire management. With the implementation of the National Fire Plan (NFP), life in the BLM has changed dramatically. To cope and thrive with these changes, consider sharing what your staffs are doing differently to meet the changing needs of the future. Please consider sharing information with the FLT on your successes and how you and your teams are transitioning to implement the NFP. We will strive to have a balanced agenda of sharing information, making decisions and being flexible while enhancing our fire management programs.

For those topics requiring a decision, please submit a briefing paper that outlines the decision to be made and the background information. If you would like to display an exhibit or poster booth please provide that information. More detailed information will be forthcoming.

Please send the requested information to Lynne Willoughby (208-387-5568) in the Planning and Resources Group (FA 600) at NIFC by September 30, 2002.

Signed by:  
Debie Chivers  
Acting Director  
Office of Fire and Aviation

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