

UNITED STATES DEPARTMENT OF THE INTERIOR

BUREAU OF LAND MANAGEMENT
Office of Fire and Aviation
3833 South Development Avenue
Boise, Idaho 83705

November 19, 1998

In Reply Refer To:
1120 (FA-120) P

EMS Transmission 11/19/98
Information Bulletin No. OF&A 99-011

To: All BLM Field Offices

From: Director, Office of Fire and Aviation

Subject: International Disaster Assistance Response Team Training Course DD: 12/4/98

Attached is a notice which explains a three-day training/orientation program that the Office of International Programs, Disaster Assistance Support Program (DASP), is offering. The objective of the training course is to prepare participants for potential Disaster Assistance Response Team (DART) assignments on international disaster response teams deployed by the U.S. Agency for International Development's Office of Foreign Disaster Assistance (USAID/OFDA). As the notice states, the course is presently being offered on four separate occasions and is limited to 25-30 participants.

The USDA Forest Service course is open to the Bureau of Land Management and other Department of the Interior agencies. Specifically, we are interested in candidates with experience with the Incident Command System, telecommunications, aircraft operations, logistics, expanded dispatch, and landslide/hazard risk assessment. The candidates should also have an interest in participating and an understanding of situations they may encounter.

Candidates should complete the Qualifications Summary and submit it along with the Supervisor Confirmation of Support and Availability Form (Attachment 1-6 to 1-8). Once the forms are completed, with supervisor's signature on the Support and Availability Form, they should be sent to the attention of Tom Frey at the address above. Mr. Frey is the Office of Fire and Aviation's

International Program Coordinator. He may be contacted at 208-387-5167 if you have any questions or would like further information on the program. In order to make the December 9, 1998, deadline, *applications must be received by December 4, 1998.*

If you have the experience and interest, we strongly encourage you to participate in this program. It is an excellent way for BLM and you to assist in humanitarian and resource management goals.

Signed by:
Lee F. Englesby
Director, Office of Fire and Aviation
(Acting)

Authenticated by:
Pat Lewis
Supervisory Mgmt. Asst.

1 - Attachment

1 - USDA Forest Service DART Training Announcement w/Forms (8 pp.)

Distribution:

Jay Thietten, 5627 MIB
Brian Eldredge, NARTC
Fire Program Manager
Aviation Program Manager
NIFC Administrator

United States Forest
SW
Department Service
of Agriculture
20090-6090

Washington Office

14th & Independence

P.O. Box 96090
Washington, DC

File Code: 1550
Route To: 6100

Date: November 6, 1998

Subject: International Disaster Assistance Response Team Training- Course

To: Regional Foresters, Station Directors, Area Director, IITF Director,
and WO Staff

REPLY DUE DECEMBER 9

The Office of International Programs, Disaster Assistance Support Program (DASP) will offer a 3-day training/orientation on International Disaster Assistance Response Teams (DART). This course will be offered on four separate occasions as follows:

SESSION 1: January 12 - 15, 1999, at NIFC, Boise, Idaho (starts in afternoon)
SESSION 2: March 23 - 25, 1999, at Portland, Oregon
SESSION 3: April 20 - 22, 1999, at Lake Tahoe Basin, NV
SESSION 4: May 25 - 27, 1999, in Region 8 or 9 (location to be determined;
tentatively Atlanta, GA, or Washington, DC)

Attendance will be limited to 25-30 participants at each session. This course is open to the USDA Forest Service, Bureau of Land Management, and other Department of the Interior agencies. Additional offerings of this course may be planned and will be announced at a later date.

The objective of this training course is to prepare participants for potential DART assignments on international disaster response teams deployed by the U.S. Agency for International Development's Office of Foreign Disaster Assistance (USAID/OFDA). Participants may also be selected for detail assignments in Washington, DC, to provide technical support to USAID/OFDA headquarters operation. This objective is consistent with the Strategic Plan for International Cooperation of the Forest Service approved by the Forest Service in January 1995, the International Forestry Cooperation Act of 1990, and the Global Climate Change Act of 1990.

DASP was established in 1985 to provide technical emergency and disaster management support to USAID/OFDA. The primary goal of DASP is to assist OFDA in disaster prevention, preparedness, and emergency response, mainly to developing nations in Africa, Asia, Latin America, the Caribbean, and the Pacific Regions.

We seek candidates for this training who have experience with the Incident Command System and/or individuals with expertise in such areas as telecommunications, aircraft operations, logistics, expanded dispatch, and landslide/hazard risk assessment. These candidates should have an interest in participating in international disaster assistance response, prevention, preparedness, and mitigation programs.

Attachment 1-1

Candidates need to have a clear understanding of the situations they may encounter on these types of assignments. Exposure to human misery and death, frustrations due to land, age barriers, complicated foreign bureaucracies, and confusing international politics are common experiences during these assignments. The risk of contracting potentially life-threatening diseases is greater in developing countries, particularly in disaster-affected areas. Assignments are usually 2-6 weeks in duration.

Candidates should complete the enclosed Qualifications Summary (QS) and submit it along with the Supervisor Confirmation of Support and Availability Form (also enclosed) to their supervisor via IBM. The candidate's supervisor should then send the confirmation form acknowledging their approval and send it alone with the QS by IBM to Yolanda Richardson (yrichardson/wo or internet: yrichardson/wo@fs.fed.us) and to Gregory Garbinsky (ggarbinsky/wo or internet:ggarbinsky/wo@fs.fed.us).

BLM or other Department of the Interior employees can contact Tom Frey, BLM Fire and Aviation International Programs Coordinator, at (208) 387-5167 (tfrey@nifc.blm.gov) for further information and to submit applications.

Please send applications and supervisor's approval by IBM or internet, with the following subject line depending on which location being applied for:

Subject: DART Training Application-Boise; or
Subject: DART Training Application-Portland, etc.

Participants who successfully complete this course will be eligible candidates for international disaster team assignments and Washington headquarters operations, on an as-needed basis for 2 to 6 weeks, with approval from the employee's home unit. Salary, benefits, (including associated overtime costs on disaster response assignments), travel, and per diem on assignments will be covered by DASP.

A review of the candidates by DASP and OFDA will be conducted to select the participants. The candidate's home unit will be expected to cover the costs of his/her travel and per diem for the training course. There is no course fee.

In addition to furthering international humanitarian and resource management goals, this training will provide challenging career growth opportunities for the participants. We appreciate your cooperation in carrying out the international mission of the Forest Service to "care for the land and serve people" as world conservation leaders.

/s/Gregory J. Garbinsky (for)

VALDIS E. MEZAINIS
Director of International Programs

Enclosures (3)

Attachment 1-2

cc:

J. Cruz, F&AM
D.Pendleton, NIFC
N.Hitchcock, NIFC
M.Dudley, F&AM
G.Brudevold, F&AM
T.Frey, NIFC/BLM
G. Garbinsky, IP

GGarbinsky:gg

filed:

Enclosure I

TRAINING PROGRAM

Pework Package - sent 2 weeks prior to training

Agenda

Course Location and Facilities Information

Field Operations Guide for Disaster Assessment and Response

Organization Charts for OFDA, U.S. Agency for International Development, Forest Service

General Health Precautions Information

Disaster Assistance Response Team Orientation

History and overview of OFDA/DASP and the disaster response program

Interagency Roles and Interactions -Relationship of OFDA, DASP, U.S. Embassy, USAID, PVOS/NGOs, host country/United Nations/etc.

Explain stages of a request for international disaster assistance

Disaster assessments and deployment criteria

DART preparations and mobilization procedures

Cross-Cultural Awareness - International relief through the eyes of the recipient country

Health Precautions - General overview of health and safety issues related to international travel to developing countries

Passports/Visas/Security Clearance - Explain procedures relating to documents

DART Functions - (Refer to Field Operations Guide for Disaster Assessment and Response)

Team Management

Media Relations

Liaison

Safety

Operations Overview

Health/Medical

Search and Rescue

Technical

Logistics Overview

DART Support

Transportation

Supply

Aviation

Logistics Process

Ordering, issuing, tracking, accounting

OFDA/Washington DART support

Plans Overview

Assessments

Information Reporting

Plans Meetings

Administration Overview

Contract/Procurement

Financial tracking

Administrative support

Disaster Response Simulation

DART Demobilization

Close-out in Country

Final Documentation

After Action Workshops

Total Course - 24 hours

Enclosure 2

**Disaster Assistance Response Team
Personnel Record and Qualifications Summary**

Personal Information:

Name (Last, First, M.I.):

Office Address:

City:

State: Zip:

Office Phone: Office Fax:

IBM Address: Pager Number:

Home Address:

City:

State: Zip:

Home Phone: Social Security No:

Date of Birth:

Place of Birth:

Official Passport #:

Expiration Date:

Date of Issue: Place of Issue:

Personal Passport #:

Expiration Date:

Date of Issue: Place of Issue:

Emergency Contact:

Name:

Relation:

Address:

City:

State: Zip:

Daytime Phone:

Home Phone:

Medical Information:

Name of Doctor:

Phone No.:

Present Medications:

Allergies/Medical Allergies:

Blood Type:

Immunizations: (Please list date received. Those in bold will be required.)

Yellow Fever: **Typhoid:**

Hepatitis B: Tetanus:

Attachment 1-6

Enclosure 2

Other Immunizations:

Emergency Response Qualifications:

Please list your Incident Management Team Rating (if any):

Please list the experience you have in the following areas if any (Insert extra space if necessary.)

- Disaster operations/planning/coordination
- Air Operations
- Fireline Operations
- Logistics (Transportation, Supply, Issuing/Receiving)
- Telecommunications (HF, VHF, Satellite Phones, Electronic Mail, Other)
- Plans (Situations Unit, Resource Unit, Demob Unit)
- Expanded Dispatch (Dispatch Recorder, Support Dispatcher, Supervisory Dispatcher, Coordinator)
- Landslide/Geographic Assessment
- Pest Management
- Hydrology
- Road Construction/Engineering
- HAZMAT response
- Slope stabilization
- Land rehabilitation/restoration
- GIS/GPS operations

International Experience (personal and work-related experiences):

Computer/Data Base Skills (Please list machines or programs you are familiar with.):

Hardware:

Software:

Foreign Language Skills:

Language: Skill Level:

Other Technical Expertise or Vocational Skills:

Enclosure 3

**SUPERVISOR CONFIRMATION OF SUPPORT AND AVAILABILITY
FOR DISASTER ASSISTANCE RESPONSE TEAMS**

As the supervisor of _____, I support his/her attendance at the International Disaster Assistance Response Team (DART) training and understand that he/she may be requested for international assignments up to 2 - 6 weeks in duration. In addition, a separate assignment to the International Programs, Disaster Assistance Support Program and the Office of U.S. Foreign Disaster Assistance in Washington, DC, may be requested prior to any international assignment.

Supervisor's Signature

Date

Please send this application and supervisor's approval to:

IBM: yrichardson/wo or internet: yrichardson/wo@fs.fed.us
Tel. (202) 501-5765

and send a cc to:

IBM: ggarbinsky/wo or internet: ggarbinsky/wo@fs.fed.us
Tel. (202) 273-4724

Department of the Interior applicants, please contact Tom Frey (208) 387-5167.

Attachment 1-8