

UNITED STATES DEPARTMENT OF THE INTERIOR

BUREAU OF LAND MANAGEMENT
Office of Fire and Aviation
3833 South Development Avenue
Boise, Idaho 83705

July 27, 1999

In Reply Refer To:
9210 (FA-130) P

EMS Transmission 7/28/99
Information Bulletin No. OF&A 99-067

To: Assistant Directors, State Directors, Center Directors

From: Director, Office of Fire and Aviation

Subject: National Fire and Aviation Conference

DD: 8/27/99

The National Fire and Aviation Conference has been tentatively scheduled for December 6 - 10, 1999, in Las Vegas, Nevada. At this time we have begun development of the agenda and wish to take this opportunity to request issues from you and your staff members. We hope to have a tentative agenda sent to the field by mid-September. This should allow personnel who do not plan on attending the entire conference to plan their travel in order to attend the day(s) of most interest or concern.

Please submit your topic or issue on the attached form. Identify the topic or issue, the discussion leader (if known), provide a description and any background information on the topic or issue, and identify a proposed action. The forms will be used to organize the agenda topics and to guide discussion during the meeting. Informational items will be grouped together, and issues needing discussion and a decision or follow-up action will be grouped together. The "Modifications or Alternatives" and "Follow-up Action Required" sections of the form will be completed after the topic or issue has been discussed.

Please provide your suggested agenda items to this office by August 27, 1999. If you have any questions, contact Carl Gossard at 208-387-5419 or Ron Dunton at 208-387-5154.

Signed by:
Lynn P. Findley
Acting Director, Office of Fire and Aviation

Authenticated by:
Pat Lewis
Supervisory Mgmt. Asst.

1 - Attachment
1 - Agenda Topic/Issue Form (1 p.)

1999 NATIONAL FIRE AND AVIATION CONFERENCE

AGENDA TOPIC/ISSUE

TOPIC/ISSUE:

DISCUSSION LEADER (IF KNOWN):

DESCRIPTION OF TOPIC/ISSUE AND BACKGROUND:

PROPOSED ACTIONS:

MODIFICATIONS OR ALTERNATIVES:

FOLLOW UP ACTION REQUIRED (WHO, WHAT, WHEN):