



U.S. DEPARTMENT OF THE INTERIOR
Certification of Position Approval for Retirement
Under
5 USC 8336(c) and 8412(d)

[X] Approved under the Civil Service Retirement System, 5 USC 8336(c)

[X] Approved under the Federal Employees Retirement System, 5 USC 8412(d)

Category of Coverage: Secondary/Administrative (FF)

Bureau: Bureau of Land Management, Bureau-wide

Classification Title: Range/Forestry Technician

Organization Title: Air Attack Boss

Position Number: F005 Series and Grade: GS-0455/462-6

RECOMMENDATION FOR COVERAGE REVIEW:

Secondary administrative coverage is recommended for this position. Special retirement coverage under both CSRS and FERS is requested.

The position has administrative duties in an organization having a firefighting mission. The primary purpose of the position is to serve as an Air Attack Boss directing Air Tankers dropping retardants on fires. Position requires knowledge of initial attack suppression tactics air traffic control procedures over fires, air tanker capabilities and project fire strategy sufficient to determine number and location of retardant drops and evaluate effectiveness.

The position requires prior firefighting experience and is clearly in an established career path.

Ernest M. Murphy
Bureau Program Designee

2-28-02
Date

Marcia L. Scifres
DOI Fire & Law Enforcement Team Lead, Marcia L. Scifres

03/15/2002
Date

APPROVAL: The position described above is approved for coverage under Firefighter or Law Enforcement (FF/LEO) Retirement and retroactive to the classification date of 11/21/90. Approval is by DOI Secretary's Designee:

[Signature]
Deputy Assistant Secretary, Human Resources

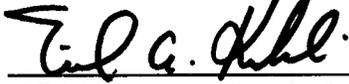
3/27/02
Date

POSITION CLASSIFICATION AMENDMENT

1. OFFICIAL HEADQUARTERS <u>Statewide</u>	2. NAME OF INCUMBENT
3. ORGANIZATIONAL LOCATION <input type="checkbox"/> AS SHOWN ON CURRENT DESCRIPTION <input type="checkbox"/> AS HEREBY AMENDED	
IIa. <u>Department of the Interior</u>	d. _____
b. <u>Bureau of Land Management</u>	e. _____
c. <u>Idaho State Office</u>	

4. CSC TITLE AND BUREAU POSITION NO. (F005) <u>Range/Forestry Technician</u>	SCHEDULE <u>GS</u>	SERIES <u>455/462</u>	GRADE <u>06</u>
<input type="checkbox"/> SAME AS PRESENT: AMENDED FOR <input type="checkbox"/> CSC TITLE <input type="checkbox"/> POS. NO. <input type="checkbox"/> SCHEDULE <input type="checkbox"/> SERIES <input type="checkbox"/> GRADE			

CERTIFICATIONS

5. I CERTIFY THAT THE POSITION IDENTIFIED ABOVE HAS CHANGED AS REFLECTED. <div style="display: flex; justify-content: space-between; align-items: center;"> <div style="text-align: center;">  _____ (Signature of Supervisor) TITLE <u>State FMO</u> </div> <div style="text-align: center;"> <u>1-18-02</u> _____ (Date) </div> </div>	6. I CERTIFY THAT THE CHANGES REFLECTED ARE PROPER AND THE POSITION AS HEREBY AMENDED IS PROPERLY CLASSIFIED. <div style="display: flex; justify-content: space-between; align-items: center;"> <div style="text-align: center;">  _____ (Official Exercising Classification Authority) TITLE <u>HR Specialist (Classification)</u> </div> <div style="text-align: center;"> <u>1/18/02</u> _____ (Date) </div> </div>
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7. DESCRIBE BRIEFLY, BUT IN FULL, THE REASONS FOR CHANGES CHECKED ABOVE AND THE ADDITIONS, DELETIONS, OR REVISIONS WHICH ARE TO BE MADE IN THE DESCRIPTION PROPER.

The basic functions within which the incumbent works are described in the attached full performance level GS-08 position description. However, the incumbent is assigned to this position at the entrance trainee/less than full performance level. He/she will be assigned various tasks from the attached position description on an on-the-job training basis, with the difficulty of the tasks and degree of independent performance increasing gradually, as the incumbent becomes better trained, and demonstrates the ability to assume greater responsibility.

Initially, the supervisor will make assignments by giving specific instructions on objectives, standards, methods and guidelines; and will review work closely during progress and upon completion. Review of work will be for adherence to instructions, guidelines, methods, procedures, and additional developmental needs.

FLSA: Non-Exempt

SUPERVISORY CERTIFICATION: I certify that this is an accurate statement of the major duties and responsibilities of this position and its organizational relationships, and that the position is necessary to carry out Government functions for which I am responsible. This certification is made with the knowledge that this information is to be used for statutory purposes relating to appointment and payment of public funds, and that a false or misleading statement may constitute violations of such statutes or their implementing regulations.

Name Signature and Title of Supervisor Department of the Interior, FLERT Specialist  Date March 27, 2002

This PD has been approved as follows under 5 USC 8336(c) and 8412(d)

Firefighter Law Enforcement

Primary Secondary/Administrative Sec/Supvy

Approval Date March 27, 2002



U.S. DEPARTMENT OF THE INTERIOR
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Under
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Approved under the Civil Service Retirement System, 5 USC 8336(c)

Approved under the Federal Employees Retirement System, 5 USC 8412(d)

Category of Coverage: Secondary Administrative

Bureau: of Land Management, Bureau

Classification Title: Range/Forestry Technician

Organization Title: Air Attack Boss

Position Number: F005 Series and Grade: GS-0455/0462-07/08

RECOMMENDATION FOR COVERAGE REVIEW:

Secondary administrative coverage is recommended for this position. Special retirement coverage under both CSRS and FERS is requested. This position has been approved by OPM at the GS-08 level.

This position has administrative duties in an organization having a firefighting mission. The primary duties are administrative and directly connected with the control and extinguishment of fires. The position requires prior firefighting experience and is clearly in an established career path.

x [Signature]

Bureau Program Designee

11/14/97
Date

[Signature]

DOI Fire & Law Enforcement Team Lead, Marcia L. Scifres

11/13/97
Date

[Signature]

Director, Office of Fire and Aviation (BLM), Lester K. Rosenkrance

11/13/97
Date

APPROVAL The position described above is approved for coverage under Firefighter or Law Enforcement (FF/LEO) Retirement as shown above. Approval is by DOI Secretary's Designee:

[Signature]

Mari Barr, Secretary's Designee

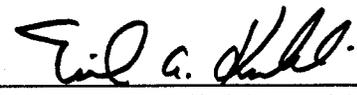
25 Nov 97

Date

POSITION CLASSIFICATION AMENDMENT

1. OFFICIAL HEADQUARTERS BUREAU OF LAND MANAGEMENT, ISO	2. NAME OF INCUMBENT		
3. ORGANIZATIONAL LOCATION _ AS SHOWN ON CURRENT DESCRIPTION; _ AS HEREBY AMENDED			
11a. DEPARTMENT OF THE INTERIOR b. BUREAU OF LAND MANAGEMENT c. IDAHO STATE OFFICE	d. STATEWIDE e.		
4. CSC TITLE AND BUREAU POSITION NO. RANGE TECHNICIAN (F005)	SCHEDULE GS	SERIES 455	GRADE 07
_ SAME AS PRESENT; AMENDED FOR: _ CSC TITLE, _ POS. NO., _ SERIES, <u>X</u> GRADE			

CERTIFICATIONS

5. I CERTIFY THAT THE POSITION IDENTIFIED ABOVE HAS CHANGED AS REFLECTED IN THIS AMENDMENT.	6. I CERTIFY THAT THE CHANGES REFLECTED ARE PROPER AND THE POSITION AS HEREBY AMENDED IS PROPERLY CLASSIFIED.
 (Signature of Supervisor) Title <u>Acting</u> STATE FIRE MANAGEMENT OFFICER	 (Signature of Official Exercising Classification Authority) Title POSITION CLASSIFICATION SPECIALIST
7/27/00 (Date)	7/27/2000 (Date)

7. DESCRIBE BRIEFLY, BUT IN FULL. THE REASONS FOR CHANGES CHECKED ABOVE, AND THE ADDITIONS, DELETIONS, OR OTHER REVISIONS WHICH ARE TO BE MADE IN THE DESCRIPTION PROPER.

The duties performed at the GS-07 level are in preparation for the GS-08 level. The incumbent of this position may be noncompetitively promoted toward the full performance level of the position after satisfactorily completing higher graded duties and upon completion of time-in-grade and qualification requirements.

Change Factor - 2 Supervisory Controls to:

Supervisor provides general guidance for continuing and individual assignments. Provides specific guidance for new or difficult assignments.

Carries out recurring assignments independently, but refers problems and unfamiliar situations not covered by instructions to the supervisor or higher graded/qualified employee for additional guidance.

Supervisor reviews completed work for technical accuracy and compliance with instructions.

Change Factor 3 - Guidelines to:

A number of specific guidelines, procedures and past practices are available.

Judgement is required to select the appropriate guidance and to make minor deviations. Supervisor or higher graded/qualified employee provides specific guidance when guidance is not applicable and approves major deviations.

Replace the following Knowledge Requirement, "Must be a qualified Operation Section Chief II," with, "Must be a qualified Division Supervisor."

POSITION DESCRIPTION (Please Read Instructions on the Back)

F005

2. Reason for Submission <input type="checkbox"/> Reassignment <input checked="" type="checkbox"/> New <input type="checkbox"/> Reestablishment <input type="checkbox"/> Other		3. Service <input type="checkbox"/> Hdqrs. <input checked="" type="checkbox"/> Field		4. Employing Office Location Carson City, Nevada		5. Duty Station see below		6. OPM Classification No.	
7. Fair Labor Standards Act <input type="checkbox"/> Exempt <input checked="" type="checkbox"/> Nonexempt				8. Financial Statements Required <input type="checkbox"/> Executive Personnel Financial Disclosure <input type="checkbox"/> Employment and Financial Interest		9. Subject to IA Action <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
10. Position Status <input checked="" type="checkbox"/> Competitive <input type="checkbox"/> Excepted (Specify in Remarks) <input type="checkbox"/> SES (Gen) <input type="checkbox"/> SES (CR)				11. Position is: <input type="checkbox"/> Supervisory <input type="checkbox"/> Managerial <input checked="" type="checkbox"/> Nonmer		12. Sensitivity <input checked="" type="checkbox"/> 1-Non-Sensitive <input type="checkbox"/> 3-Critical Sensitive <input type="checkbox"/> 2-Noncritical Sensitive <input type="checkbox"/> 4-Social Sensitive		13. Competitive Level Code	
14. Agency Use									

15. Classified/Graded by	Official Title of Position	Pay Plan	Occupational Code	Grade	Initials	Date
a. U.S. Office of Personnel Management						
b. Department, Agency or Establishment						
c. Second Level Review	Range/Forestry Technician*	GS	455/462	08	JH	11/21/90
d. First Level Review						
e. Recommended by Supervisor or Initiating Office	Range/Forestry Technician*	GS	455/462	08	mlh	6/29/90

16. Organizational Title of Position (if different from official title)
Air Attack Boss

17. Name of Employee (if vacant, specify)

18. Department, Agency, or Establishment DEPARTMENT OF THE INTERIOR		c. Third Subdivision Carson City District	
a. First Subdivision Bureau of Land Management		d. Fourth Subdivision Division of Fire Management	
b. Second Subdivision Nevada State		e. Fifth Subdivision	

19. Employee Review—This is an accurate description of the major duties and responsibilities of my position.

Supervisory Certification. I certify that this is an accurate statement of the major duties and responsibilities of this position and its organizational relationships, and that the position is necessary to carry out Government functions for which I am responsible. This certification is made with the knowledge that this information is to be used for statutory purposes relating to appointment and payment of public funds, and that false or misleading statements may constitute violations of such statutes or their implementing regulations.

a. Typed Name and Title of Immediate Supervisor Rosemary Thomas Fire Management Officer		b. Typed Name and Title of Higher-Level Supervisor or Manager (optional) L. BARKOW Ch Fire & Aviation	
Signature Rosemary Thomas	Date 3/5/97	Signature (signed) L. BARKOW	Date JAN 18 1997

21. Classification/Job Grading Certification. I certify that this position has been classified/graded as required by Title 5, U.S. Code, in conformance with standards published by the U.S. Office of Personnel Management or, if no published standards apply directly, consistently with the most applicable published standards.

22. Position Classification Standards Used in Classifying/Grading Position
GS-455/462

23. Typed Name and Title of Official Taking Action
JULIET D. POWELL
Personnel Management Specialist

Information for Employees. The standards, and information on their application are available in the personnel office. The classification of the position may be reviewed and corrected by the agency or the U.S. Office of Personnel Management. Information on classification/job grading appeals, and complaints on exemption from FLSA, is available from the personnel office or the U.S. Office of Personnel Management.

23. Position Review	Initials	Date	Initials	Date	Initials	Date	Initials	Date
a. Employee (optional)								
b. Supervisor								
c. Classifier								

Special Retirement Coverage:
 Firefighter CSRS: date approved 6/29/91
 Law Enforcement FERS: date approved 11/21/91
 Other: _____

24. Remarks
Position locations are: Stead, Washoe, Nevada
SUBJECT TO DRUG TESTING
Minden, Douglas, Nevada
*Interchangeable based upon primary vegetation of the unit.

Range/Forestry Technician, GS-455/462-8
Air Attack Boss
Position No. F005

INTRODUCTION

This position is located in a BLM fire suppression organization with extensive air tanker operations. The purpose at this position is to serve as an Air Attack Boss directing Air Tankers dropping retardants on fires.

This position does not have a continuing supervisory/lead relationship with three or more people. Additional Air Attack Bosses assigned during emergencies are normally under red-carded assignments.

DUTIES

1. Pre-season

25%

Assists in evaluation of new aircraft and in identifying air tanker equipment for contracts.

Trains fire personnel in the use of retardants stressing cost effectiveness, potential hazards, and interaction with different rules.

Assists in training and certifying additional Air Attack Bosses meeting BLM and USFS National Standards.

Assists in tactical training of Air Attack and other air operations pilots in tactical use of aircraft, safety procedures, and product utilizations.

2. Fire Suppression

55%

During the fire suppression period, is assigned to a heavy suppression unit to work with assigned pilots and aircraft. Remains in stand-by status with the pilot ready for immediate dispatch with aircraft.

Serves as a primary Air Attack Boss for the location. On manned fires, is responsible for controlling number and types of aircraft in fire airspace. Determines flight patterns and number and location of retardant drops and evaluates effectiveness in relaying flight and drop information to retardant plans.

Serves as an Incident Commander responsible for developing and implementing strategy and tactics on unmanned fires utilizing Air Tankers. Ensures the efficient utilization, coordination, and safety of the Air Tanker Operation for the location during flight and standby periods.

Enforces appropriate BLM, OAS, and FAA regulations as they pertain to the Air Tanker Fleet. Regulations include aircraft capabilities, limitations, duty and flight hour limitation, and invoking airspace restrictions over fires.

Serves as a primary on-site Aviation Safety Officer for the Air Tanker Operation performing duties while carrying out Air Attack assignments.

Serves as an on-site Initial Attack coordinator for aircraft during multiple fire occurrence.

Serves as a member of an overhead fire management team as an Air Attack Boss. May be assigned to fires throughout the Continental U.S., Alaska, and Canada.

3. Post-season

20%

Assists in preparing reports, makes technical evaluations of air attack operations, and recommends changes in policy, contract specifications, and other areas for ensuing year.

FACTORS

Factor 1. Knowledge Required by the Position

Prior firefighting experience required. Must be a qualified Operation Section Chief II.

Knowledge of Air Tanker and Chase Plane contracts to assist with identification of aircraft needs and to evaluate performance and recommend changes.

Knowledge of Air Tanker capabilities, performance specifications, and drop characteristics sufficient to advise and enforce BLM, OAS, and FAA regulations as they apply to air tanker fleet. Regulations include aircraft capabilities and limitations on duty hours.

Knowledge of initial attack suppression tactics and project fire strategy sufficient to determine number and location of retardant drops and evaluate effectiveness to pilots and command personnel.

Knowledge of air traffic control procedures over fires sufficient to determine flight patterns and number and location of retardant drops.

Knowledge of retardant effectiveness in different fuel types and burning conditions sufficient to make recommendations in suppression strategy.

Knowledge of aircraft contract specifications and the compliance requirements sufficient to ensure compliance with contract specifications.

Factor 2. Supervisory Controls

The incumbent receives general supervision from the supervisor who defines program objectives and priorities, identifies aircraft, pilots, and additional air attack bosses, and provides guidance for very complex problems and situations.

As the principal Air Attack Boss, the incumbent is responsible for planning and carrying out fire suppression assignments for manned and unmanned fires. The incumbent coordinates the work with contractors, line fire personnel, and other air attack bosses. Within established policy and technical procedures, the incumbent coordinates/recommends air attack methods and procedures to be used, number and placement of retardant drops, and other air attack activities. The supervisor is kept informed of air attack activities, sensitive situations, and is consulted prior to the incumbent taking unusual or new actions.

Completed suppression work is evaluated for cost effectiveness, safety, and feasibility as part of fire evaluations. Routine work is reviewed in terms of meeting objectives and compatibility with the overall plans of the unit.

Factor 3. Guidelines

Guidelines for performing in this position are:

- FAA regulations Parts 91 and 135.
- NTSB rulings that affect air transportation.
- BLM Fire Management policy and standard operating procedures.
- OAS 9400 Manual.

The incumbent exercises judgment in selecting and applying appropriate guidelines in performing air attack operations work. Judgment is also required when planning the implementation of air attack operations. The work involves a wide variety of fire suppression characteristics which requires adapting policies and procedures to specific conditions. The incumbent recommends changes in procedures when new work situations arise and guidance is incomplete.

Factor 4. Complexity

The primary function of the position is to work with the Air Tanker in an effort to achieve maximum utilization. The incumbent works closely with a number of Air Tankers and other air operations aircraft over a given fire for coordination of traffic patterns and tactical placement of resources.

The incumbent is involved in contract administration, aircraft management, and air attack work on a daily basis during the fire season. Prior to the start of the fire season, the incumbent is involved in training and presuppression planning. Post season is primarily spent in preparing reports and recommending changes on contract specifications and local procedures to alleviate problems/increase effectiveness.

Factor 5. Scope and Effect

The purpose of the work is to assure safe and effective use of air tanker aircraft in carrying out an effective and cost-effective air attack operation in support of fire suppression operations. The work of the Air Attack Boss contributes to an efficient, safe, and cost-effective fire suppression

operation.

Factor 6. Personal Contacts

Contacts occur with coworkers, fire suppression personnel, OAS staff, and contractors. The individual's role in fire suppression and air attack operations is easily identified.

Factor 7. Purpose of Contacts

Contact with contractors are for informational exchange and to give directions. FMOs are contacted to give informational briefings and to make recommendations. Contracting officials at OAS are contacted for exchange of information and to receive direction. Incident commanders are contacted for fire strategy and tactics. Upon occasion, contacts are for the purpose of resolving operational problems.

Factor 8. Physical Demands

The incumbent must spend up to eight hours a day, during the fire season, in light aircraft performing air attack work with air tankers which involves making tight turns and a considerable amount of low level flying. Critical decisions must be made concerning fire suppressions while in the aircraft. The incumbent must not be prone to air sickness. As a red-carded firefighter, must meet the established Bureau physical and/or step test requirements.

Factor 9. Work Environment

The majority of the time during the fire season is spent in light aircraft working fires. Other work includes office work and fireline assignments.