



**U.S. DEPARTMENT OF THE INTERIOR**  
**Certification of Position Approval for Retirement**  
**Under**  
**5 USC 8336(c) and 8412(d)**

Approved under the Civil Service Retirement System, 5 USC 8336(c)

Approved under the Federal Employees Retirement System, 5 USC 8412(d)

Category of Coverage: Secondary Administrative

Bureau: of Land Management, Bureau-wide standard position

Classification Title: Range/Forestry Technician

Organization Title: Initial Attack Fire/Aviation Dispatcher

Position Number: F022 Series and Grade: GS-0455/0462-04/05

**RECOMMENDATION FOR COVERAGE REVIEW:**

Secondary administrative coverage is recommended for this position. Special retirement coverage under both CSRS and FERS is requested. This position has been approved at the GS-06 level.

This position has administrative duties in an organization having a firefighting mission. The primary duties are administrative and directly connected with the control and extinguishment of fires. The position requires prior firefighting experience and is clearly in an established career path.

[Signature]  
Bureau Program Designee

9/14/97  
Date

[Signature]  
DOI Fire & Law Enforcement Team Lead, Marcia L. Scifres

09/12/97  
Date

[Signature]  
Director, Office of Fire and Aviation (BLM), Lester K. Rosenkrance

9/12/97  
Date

**APPROVAL** The position described above is approved for coverage under Firefighter or Law Enforcement (FF/LEO) Retirement as shown above. Approval is by DOI Secretary's Designee:

[Signature]  
Mari Barr, Secretary's Designee

17 Sept 1997  
Date

### POSITION CLASSIFICATION AMENDMENT

1. OFFICIAL HEADQUARTERS Ely District Office, Ely, Nevada	2. NAME OF INCUMBENT
--	----------------------

3. ORGANIZATIONAL LOCATION  AS SHOWN ON CURRENT DESCRIPTION:  AS HEREBY AMENDED

11a. \_\_\_\_\_ d. \_\_\_\_\_  
 b. \_\_\_\_\_ c. \_\_\_\_\_  
 c. \_\_\_\_\_

4. CSC TITLE AND BUREAU POSITION NO. <i>Initial Attack Fire/Aviation Dispatcher # F022</i>	SCHEDULE GS	SERIES 0455	GRADE 04
<input type="checkbox"/> SAME AS PRESENT; AMENDED FOR: <input type="checkbox"/> CSC TITLE <input type="checkbox"/> POS. NO., <input type="checkbox"/> SCHEDULE, <input type="checkbox"/> SERIES, <input checked="" type="checkbox"/> GRADE			

#### CERTIFICATIONS

5. I CERTIFY THAT THE POSITION IDENTIFIED ABOVE HAS CHANGED AS REFLECTED IN THIS AMENDMENT.

\_\_\_\_\_  
 (Signature of Supervisor)

\_\_\_\_\_  
 (Date)

TITLE \_\_\_\_\_

6. I CERTIFY THAT THE CHANGES REFLECTED ARE PROPER AND THE POSITION AS HEREBY AMENDED IS PROPERLY CLASSIFIED.

*Jerry Reynolds* 2/5/92  
 (Signature of Original Establishing Classification Authority) (Date)

JERRY REYNOLDS  
 Position Classification Specialist

TITLE \_\_\_\_\_

7. DESCRIBE BRIEFLY, BUT IN FULL, THE REASONS FOR CHANGES CHECKED ABOVE, AND THE ADDITIONS, DELETIONS, OR OTHER REVISIONS WHICH ARE TO BE MADE IN THE DESCRIPTION PROPER.

At this grade the incumbent will be at the developmental trainee level. Guidelines are established and are strictly adhered to. Completes reports, records, and summaries as assigned with supervision. Is given assistance on most assignments.

*OC: 05  
 FPL: GS-6  
 CLC: RFF*

"I certify that this is an accurate statement of the major duties and responsibilities of his/her position and its organizational relationships, and that the position is necessary to carry out government functions for which I am responsible. This certification is made with the knowledge that this information is to be used for statutory purposes relating to appointment and payment of public funds, and that false or misleading statements may constitute violations of such statutes or their implementing regulations."

*William E. Quinn*

Supervisor

*1/29/92*

Date

Special Retirement Coverage:	
<input checked="" type="checkbox"/> Firefighter	OPRS: date approved <i>9/17/97</i>
<input checked="" type="checkbox"/> Law Enforcement	OPRS: date approved <i>9/17/97</i>
<input type="checkbox"/> primary/administrative	<input type="checkbox"/> secondary/administrative
<input type="checkbox"/> secondary/supervisory	

### POSITION CLASSIFICATION AMENDMENT

1. OFFICIAL HEADQUARTERS <b>Ely District Office, Ely, Nevada</b>	2. NAME OF INCUMBENT
---	----------------------

3. ORGANIZATIONAL LOCATION  AS SHOWN ON CURRENT DESCRIPTION;  AS HEREBY AMENDED

11a. \_\_\_\_\_ d. \_\_\_\_\_  
 b. \_\_\_\_\_ e. \_\_\_\_\_  
 c. \_\_\_\_\_

4. CSC TITLE AND BUREAU POSITION NO. <i>Initial Attack Fire/Aviation # F022</i>	SCHEDULE	SERIES	GRADE
Range Technician (Fire)Dispatcher	GS	0455	05

SAME AS PRESENT; AMENDED FOR:  CSC TITLE  POS. NO.  SCHEDULE  SERIES  GRADE

#### CERTIFICATIONS

5. I CERTIFY THAT THE POSITION IDENTIFIED ABOVE HAS CHANGED AS REFLECTED IN THIS AMENDMENT.

\_\_\_\_\_  
 (Signature of Supervisor) (Date)

TITLE \_\_\_\_\_

6. I CERTIFY THAT THE CHANGES REFLECTED ARE PROPER AND THE POSITION AS HEREBY AMENDED IS PROPERLY CLASSIFIED.

*Jerry Reynolds* 2/15/92  
 (Signature of Official Exercising Classification Authority) (Date)

JERRY REYNOLDS  
 Position Classification Specialist

TITLE \_\_\_\_\_

7. DESCRIBE BRIEFLY, BUT IN FULL, THE REASONS FOR CHANGES CHECKED ABOVE, AND THE ADDITIONS, DELETIONS, OR OTHER REVISIONS WHICH ARE TO BE MADE IN THE DESCRIPTION PROPER.

The supervisor or work leader makes assignments indicating what is to be done, priorities, limitations, quality and quantity expected, deadlines, etc. Non-recurrent assignments are explained at the time work is assigned. The employee uses initiative in carrying out recurring assignments independently. A leader/supervisor is generally available to provide assistance in situations that are new or unusual. Work is spot checked.

*OC505  
 FNLIGS  
 CLC/RFE*

"I certify that this is an accurate statement of the major duties and responsibilities of his/her position and its organizational relationships, and that the position is necessary to carry out government functions for which I am responsible. This certification is made with the knowledge that this information is to be used for statutory purposes relating to appointment and payment of public funds, and that false or misleading statements may constitute violations of such statutes or their implementing regulations."

*William E. Swan*  
 Supervisor

1/29/92  
 Date

<input checked="" type="checkbox"/> Special Personnel Changes	<u>9/17/97</u>
<input checked="" type="checkbox"/> Promotion	<u>9/17/97</u>
<input checked="" type="checkbox"/> Job Reassignment	<u>9/17/97</u>
<input checked="" type="checkbox"/> Job Reassignment	<u>9/17/97</u>

Certification Sheet No. 4

CERTIFICATION OF APPROVAL

Special Coverage Under The Federal Employees'  
Retirement System for Law Enforcement Officers  
and Firefighters

Classification Title \_\_\_\_\_ (See attached listing)  
Organization Title \_\_\_\_\_ (See attached listing) BLM Standard Positions  
Series and Grade \_\_\_\_\_ (See attached listing)  
Position Classification Number \_\_\_\_\_ (See attached listing)  
Bureau \_\_\_\_\_ Bureau of Land Management  
Category \_\_\_\_\_ Secondary-Administrative

Concur:

*Frank Napoli*  
actg Asst. Director, Management Services \_\_\_\_\_ 12/7/90  
Bureau Head \_\_\_\_\_ Date  
*J. M. Hough*  
Deputy Program Assistant Secretary \_\_\_\_\_ 12/10/90  
\_\_\_\_\_ Date  
*[Signature]*  
Director of Personnel \_\_\_\_\_ 8/28/91  
\_\_\_\_\_ Date  
*[Signature]*  
Assistant Secretary - Policy, \_\_\_\_\_ 9/6/91  
Management and Budget \_\_\_\_\_ Date

The position described above is approved for special retirement coverage for law enforcement officers and firefighters under the Federal Employees' Retirement System (FERS) and is in accordance with 5 CFR, Part 842, Subpart H:

*Samuel Ragan Jr.*  
Secretary of the Interior \_\_\_\_\_ October 2, 1991  
\_\_\_\_\_ Date

APPROVED FERS COVERAGE FOR LAW ENFORCEMENT OFFICERS AND FIREFIGHTERS

BUREAU OF LAND MANAGEMENT

<u>Classification Title</u>	<u>Organization Title</u>	<u>Series Grade</u>	<u>PD Number</u>	<u>Category</u>	<u>Date Approved</u>
Supv. Forest Tech.	Ch/Div of Attach Syst	GS-0462-12	03190	Sec/Admin	11/30/88
Criminal Investigator	Special Agent	GS-1811-11	03443	R	1/17/90
Sup/Cr/Invest/Cr/Inv.	Ch/Res.Protect./Staff	GM-1811-14	02835	Secondary	11/30/88
Sup/Cr/Invest/Cr/Inv.	WO Staff/Spec. Agent	GM-1811-13	02834	Secondary	11/30/88
Sup/CR/Invest/Cr/Inv.	Spec. Agent In Charge	GS-1811-12	05301	Secondary	11/30/88
Criminal Investigator	Spec. Agent In Charge	GS-1811-12	03645	R	11/30/88
Criminal Investigator	Spec. Agent In Charge	GS-1811-12	01656	R	11/30/88
Criminal Investigator	Spec. Agent In Charge	GS-1811-11	01699	R	11/30/88
Criminal Investigator	Spec. Agent In Charge	GS-1811-11	05304	R	11-30/88
Criminal Investigator	Spec. Agent In Charge	GS-1811-11	05308	R	11/30/88
Criminal Investigator	Spec. Agent In Charge	GS-1811-11	05307	R	11/30/88
Criminal Investigator	Spec. Agent In Charge	GS-1811-12	00968	R	11/30/88
Criminal Investigator	Spec. Agent In Charge	GS-1811-09	02012	R	11/30/88
Criminal Investigator	Spec. Agent In Charge	GS-1811-12	91202	R	11/30/88
Criminal Investigator	Spec. Agent In Charge	GS-1811-12	00011	R	11/30/88
Criminal Investigator	Spec. Agent In Charge	GS-1811-12	01483	R	11/30/88
Criminal Investigator	Spec. Agent In Charge	GS-1811-12	01478	R	11/30/88
Criminal Investigator	Spec. Agent In Charge	GS-1811-11	01539	R	11/30/88
Criminal Investigator	Spec. Agent In Charge	GS-1811-12	00014	R	11/30/88
Criminal Investigator	Spec. Agent In Charge	GS-1811-11	00661	R	11/30/88
Criminal Investigator	Spec. Agent In Charge	GS-1811-12	00346	R	11/30/88
Criminal Investigator	Spec. Agent In Charge	GS-1811-11	02178	R	11/30/88
Criminal Investigator	Spec. Agent In Charge	GS-1811-11	00120	R	11/30/88
Criminal Investigator	Spec. Agent In Charge	GS-1811-11	00915	R	11/30/88
Criminal Investigator	Spec. Agent In Charge	GS-1811-11	03819	R	11/30/88
Criminal Investigator	Spec. Agent In Charge	GS-1811-12	01666	R	11/30/88
Criminal Investigator	Spec. Agent In Charge	GS-1811-11	01484	R	11/30/88
Criminal Investigator	Spec. Agent In Charge	GS-1811-11	01667	R	11/30/88
Criminal Investigator	Spec. Agent In Charge	GS-1811-12	00059	R	11/30/88
Criminal Investigator	Spec. Agent In Charge	GS-1811-11	00558	R	11/30/88
Supv. Forestry Tech.	Ch.Div.of Attack Syst.	GS-0462-12	03190	Sec. Admn.	11/30/88

Forest/Tech(smkmpr)	Smokejumper	GS-462-7	F244	R	10/2/91
Range/Forest/Tech.	Aerial Firedetect Spec.	GS-455/462-5	F001	Sec/Admin	10/2/91
Range/Forest/Tech.	Aerial FireDetect Spec.	GS-455/462-6	F002	Sec/Admin	10/2/91
Range/Forest/Tech.	Aerial FireDetect. Spec.	GS-455/462-7	F003	Sec/Admin	10/2/91
Supv/Range/Forest/Tech.	Air Services Officer	GS-455/462-7	F004	Sec/Admin	10/2/91
Range/Forest/Tech.	Intrl/Attk/Fire/Av. Disp.	GS-455/462-5	F021	Sec/Admin	10/2/91
Range/Forest/Tech.	Intrl/Attk/Fire/Av. Disp.	GS-455/462-6	F022	Sec/Admin	10/2/91
Supv/Range/Forest/Tech.	Intrl/Atk/F/Av/Disp/Sup.	GS-455/462-7	F023	Sec/Admin	10/2/91
Range/Forest/Tech.	Intrl/Atk/Fire/Av/Disp.	GS-455/462-7	F024	Sec/Admin	10/2/91
Range/Forest/Tech.	Eff/Crew/Coor/Crw/Rep.	GS-455/462-8	F067	Sec/Admin	10/2/91
Range/Forest/Tech	Fire Prevent. Ofcr.	GS-455/462-7	F101	Sec/Admin	10/2/91
Forestry Technician	Fuels Technician	GS-462-7	F152	Sec/Admin	10/2/91
Supv/Range/Forest/Tech.	Hel/Spec/Hel/Crw/Supv.	GS-455/462-7	F165	Sec/Admin	10/2/91
Supv/Range/Forest/Tech.	Hotshot Program Leader	GS-455/462-9	F187	Sec/Admin	10/2/91
Range/Forest/Tech.	Intelligence Officer	GS-455/462-5	F201	Sec/Admin	10/2/91
Range/Forest/Tech.	Intelligence Officer	GS-455/462-6	F202	Sec/Admin	10/2/91
Range/Forest/Tech.	Intelligence Officer	GS-455/462-7	F203	Sec/Admin	10/2/91
Range/Forest/Tech.	Maps and Records Ofcr.	GS-455/462-6	F204	Sec/Admin	10/2/91
Range/Forest/Tech.	Logistics Dispatcher	GS-455/462-5	F221	Sec/Admin	10/2/91
Range/Forest/Tech.	Logistics Dispatcher	GS-455/462-6	F222	Sec/Admin	10/2/91
Range/Forest/Tech.	Logistics Coordinator	GS-455/462-7	F223	Sec/Admin	10/2/91
Supv./Range/Forest/Tech	Logistics Coordinator	GS-455/462-7	F224	Sec/Admin	10/2/91
Range/Forestry/Tech.	Air Attack Boss	GS-455/462-8	F005	Sec/Admin	10/2/91
Criminal Investigator	Special Agent	GS-1811-5	91203C	R	6/14/89
Criminal Investigator	Special Agent	GS-1811-7	91203B	R	6/14/89
Criminal Investigator	Special Agent	GS-1811-9	91203A	R	6/14/89
Criminal Investigator	Special Agent	GS-1811-11	91203	R	6/14/89
Fire Management Spec.	Fire Mgmt. Spec.	GS-401-12	02245	Sec/Admin	7/15/92
Forestry Technician	Fuels Mgmt Spec.	GS-462-9	03569	Sec/Admin	7/29/92
Fire Mgmt. Spec.	Fire Staff Officer	GS-401-12	A0513	Sec/Admin	7/29/92
Forestry Technician	Lead Fire Sup/Spec.	462-6	03936	R	7/29/92
Supv./Nat/Res/Spec.	Assoc/Mgr/Alas/Fire/Svc.	GM-401-13	00040	Sec/Admin	7/29/92
Equipment Specialist	Design Sect. Manager	GS-1670-11	00085	Sec/Admin	7/29/92
Equipment Specialist	Support Manager	GS-1670-9	00086	Sec/Admin	7/29/92
Equipment Specialist	Product/Sect/Mgr.	GS-1670-11	00087	Sec/Admin	7/29/92
Equipment Specialist	Equipment Specialist	GS-1670-7	00089	Sec/Admin	7/29/92
Equipment Specialist	Asst. Support Manager	GS-1670-7	00090	Sec/Admin	7/29/92
Train/Spec/Fire/Mgmt	Training Specialist	GS-1712-11	00099	Sec/Admin	7/29/92
Equipment Specialist	Product/Proj/Team/Ldr.	GS-1670-9	00104	Sec/Admin	7/29/92

**POSITION DESCRIPTION** (Please Read Instructions on the Back)

1. Agency Position No.  
F022

2. Reason for Submission <input type="checkbox"/> Reassignment <input checked="" type="checkbox"/> New <input type="checkbox"/> Reestablishment <input type="checkbox"/> Other		3. Service <input type="checkbox"/> Hdqtrs. <input checked="" type="checkbox"/> Field		4. Employing Office Location		5. Duty Station		6. OPM Certification No.	
7. Fair Labor Standards Act <input type="checkbox"/> Exempt <input checked="" type="checkbox"/> Nonexempt				8. Financial Statements Required <input type="checkbox"/> Executive Personnel Financial Disclosure <input type="checkbox"/> Employment and Financial Interests		9. Subject to IA Action <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
10. Position Status <input checked="" type="checkbox"/> Competitive <input type="checkbox"/> Excepted (Specify in Remarks) <input type="checkbox"/> SES (Gen.) <input type="checkbox"/> SES (CR)				11. Position is: <input type="checkbox"/> Supervisory <input type="checkbox"/> Managerial <input checked="" type="checkbox"/> Neither		12. Sensitivity <input checked="" type="checkbox"/> 1-Non-Sensitive <input type="checkbox"/> 3-Critical Sensitive <input type="checkbox"/> 2-Noncritical Sensitive <input type="checkbox"/> 4-Special Sensitive		13. Competitive Level Code	
14. Agency Use									

15. Classified/Graded by	Official Title of Position	Pay Plan	Occupational Code	Grade	Initials	Date
a. U.S. Office of Personnel Management						
b. Department, Agency or Establishment						
c. Second Level Review	Range/Forestry Technician*	GS	455/462	06	JL	11/21/90
d. First Level Review						
e. Recommended by Supervisor or Initiating Office	Range/Forestry Technician*	GS	455/462	06	mlh	05-25-90

16. Organizational Title of Position (if different from official title)  
Initial Attack Fire/Aviation Dispatcher

17. Name of Employee (if vacant, specify)

18. Department, Agency, or Establishment DEPARTMENT OF THE INTERIOR		c. Third Subdivision	
a. First Subdivision Bureau of Land Management		d. Fourth Subdivision	
b. Second Subdivision		e. Fifth Subdivision	

19. Employee Review—This is an accurate description of the major duties and responsibilities of my position.

*Supervisory Certification. I certify that this is an accurate statement of the major duties and responsibilities of this position and its organizational relationships, and that the position is necessary to carry out Government functions for which I am responsible. This certification is made with the knowledge that this information is to be used for statutory purposes relating to appointment and payment of public funds, and that false or misleading statements may constitute violations of such statutes or their implementing regulations.*

a. Typed Name and Title of Immediate Supervisor		b. Typed Name and Title of Higher-Level Supervisor or Manager (optional)	
		L. BARKOW Ch Fire & Aviation	
Signature	Date	Signature	Date
		(signed) L. BARKOW	JAN 18 1991

21. Classification/Job Grading Certification. I certify that this position has been classified/graded as required by Title 5, U.S. Code, in conformance with standards published by the U.S. Office of Personnel Management or, if no published standards apply directly, consistently with the most applicable published standards.

22. Position Classification Standards Used in Classifying/Grading Position  
GS-455/462

Typed Name and Title of Official Taking Action  
JULIET D. POWELL  
Personnel Management Specialist

Signature: *Juliet D Powell* Date: 11/21/90

Information for Employees. The standards, and information on their application are available in the personnel office. The classification of the position may be reviewed and corrected by the agency or the U.S. Office of Personnel Management. Information on classification/job grading appeals, and complaints on exemption from FLSA, is available from the personnel office or the U.S. Office of Personnel Management.

23. Position Review	Initials	Date								
a. Employee (optional)										
b. Supervisor										
c. Classifier										

24. Remarks  
SUBJECT TO DRUG TESTING

\*Interchangeable based upon primary vegetation of the unit.

Department of Interior, FFA/E Retirement Team Specialist  
This PD has been approved as follows under 5USC 8336(c) and 8412(d):  
 Firefighter  Law Enforcement  
 Primary  Secondary/Administrative  Secondary/Supvy  
Approval Date: CSRS 07/29/91; FERS 10/02/91

Range/Forestry Technician, GS-455/462-6  
Initial Attack Fire/Aviation Dispatcher  
Position No. F022

### INTRODUCTION

This position is located in the District Office, Division of Operations fire suppression organization where the employee performs a variety of staff and administrative duties in directing fire suppression activities and in support of fire management programs.

The primary purpose of this position is to serve as a dispatcher in support of fire suppression operations. It has been determined that the employee must have prior firefighting experience and training to determine priorities, select alternative supplies, and anticipate needs.

### DUTIES

Serves as a central district coordination point with capability to assemble or obtain suppression sources including helicopters, retardant aircraft, firefighters, and fire overhead personnel.

Uses firefighting experience and training background to anticipate fire personnel, equipment and supply needs for fire lines/fire camps. Makes suggestions on addition/deletion to orders, alternatives when supplies are short, and other similar situations.

Monitors all fire radio communications for the District and maintains a log on all telephone calls and conversations that transpire regarding fire activities. Provides liaison between the State Office and District on orders.

Provides input to be used in fire plans and recommends changes as appropriate. Conducts surveys to update dispatch guides. Analyzes survey information and recommends changes in procedures, as appropriate. Keeps track of all crews, helicopter, and air tanker resources in the District.

Monitors computer for fire weather data and notices regarding agency participating in fire operations. Interprets data relating it to actual field conditions and gives this information to management for making decisions.

Obtains weather observations from field stations each afternoon and relays information to the State Office. Checks for accuracy of observations and makes corrections when necessary. Compiles and interprets lightning detection data.

During periods of fire activity, prepares a daily fire situation report to inform the State Office of changing events. These reports serve as an alert and basis for development of public news releases.

Maintains weekly fire season preparedness cost documents and provides concurrent expenditure analysis. Relates this information to the Annual Work Plan to ensure that a reasonable level of fiscal control is maintained.

May be assigned to provide guidance and direction to subordinate dispatchers during fire emergencies. Participates in training other dispatchers.

FACTORSFactor 1. Knowledge Required by the Position

Knowledge of fire suppression tactics, methods and procedures, and safety precautions sufficient to gather facts and determine the dispatch of personnel, equipment, and/or supplies for wildland fire reports received from a variety of resource users, recreationists, or Bureau employees unfamiliar with wildfire reporting procedures and characteristics; and the ability to determine which predetermined guideline or adaptation of a guideline to use to dispatch the type of personnel, equipment, and supplies needed to take initial attack action in a wide variety of resource values, fuel types, environmental and weather situations within a District.

It has been determined that the applicant for this position must have prior line firefighting experience in wild land fire situations to anticipate needs, identify priorities, and select alternatives. The training should include fire behavior knowledge.

Knowledge of standard dispatch procedures and guidelines used in the dispatch of personnel, equipment and supplies for wildfire/prescribed burn occurrences within a wildland fire organization sufficient to carry out wildland fire/prescribed fire dispatch functions independently in most situations.

Ability to communicate effectively using standard radio equipment.

Ability to use standard dispatch office equipment such as computers, teletype and facsimile machines.

Ability to learn and work with the specialized fire computer programs and with specialized fire terminology.

Factor 2. Supervisory Controls

The supervisor defines the scope of the assignment and the results expected. This Dispatcher takes independent action on routine situations in accordance with established guides and precedents. In emergency situations, the employee anticipates needs, recommends actions, and seeks supervisory concurrence on larger orders being processed. Work is often spot-checked as part of other processes and is reviewed for technical adequacy as part of fire reviews.

Factor 3. Guidelines

Guidelines include the fire control manual, OAS directives, Fire Control Specialist Reference, SOF plan, state mobilization plan, and instruction memoranda and information bulletins regarding fire and aviation activities. Minor adaptation of guidelines may be necessary in some situations. Makes recommendations for changes to fire dispatch guides and procedures.

Factor 4. Complexity

The incumbent provides support to the fire control program by acquiring needed people, aircraft, equipment and supplies from various agencies in order to accomplish the suppression of fires. Selects source of resources required for earliest arrival on the scene. Determine the logistics involved in moving these resources to a fire location. The complexity of the fire program demands close coordination within the Bureau and with other agencies. Actions

taken by the incumbent directly impacts the success of the program accomplishments. The work requires identifying choices, determining priorities, choosing alternatives, and taking or recommending actions to be taken for specific suppression efforts.

Factor 5. Scope and Effect

The purpose of the position is to coordinate the movement of people, equipment and supplies and to relay information and make reports. The work accomplished affects the ability of fire control personnel to respond in a timely and efficient manner to emergency situations.

Factor 6. Personal Contacts

Contacts occur with personnel of BIFC, State and District offices, other Federal Agencies, the State Fire unit, private protection agencies, and equipment suppliers and vendors.

Factor 7. Purpose of Contacts

The purpose of the contacts is to obtain information, clarify requests, provide facts, plan and coordinate services, advise on work efforts or status of orders, and, in some cases, resolve discrepancies.

Factor 8. Physical Demands

Duties in support of the fire program require mostly office work. Periods of intense concentration, stress, and many overtime hours are common. May occasionally participate in field situations to facilitate program accomplishment.

If applicable, the employee must be able to pass the established step test and arduous physical requirements for carrying out dispatch duties at fire camps.

Factor 9. Work Environment

Work is performed in a modern office facility and environment for the majority of the time. Occasional assignments may be made to fire camps which may lack modern sanitary facilities and include exposure to smoke conditions.