

FF Special Retirement Coverage

Standard Position Description (SPD)# F061

Certification of CSRS Primary (FF) coverage approval for the above SPD can be found in the signed OPM general coverage certification letter dated 07/29/91.

Certification of FERS Primary-Rigorous (FF) coverage approval for the above SPD can be found in the signed DOI general coverage certification sheet dated 10/02/91.

POSITION DESCRIPTION (Please Read Instructions on the Back)

1. Agency Position No.
F061

2. Reason for Submission <input type="checkbox"/> Reestablishment <input checked="" type="checkbox"/> New <input type="checkbox"/> Reestablishment <input type="checkbox"/> Other		3. Service <input type="checkbox"/> Hdqtrs. <input checked="" type="checkbox"/> Field		4. Employing Office Location		5. Duty Station		6. OPM Certification No.		
7. Fair Labor Standards Act <input type="checkbox"/> Exempt <input checked="" type="checkbox"/> Nonexempt				8. Financial Statements Required <input type="checkbox"/> Executive Personnel Financial Disclosure <input type="checkbox"/> Employment and Financial Interests		9. Subject to IA Action <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No				
10. Position Status <input checked="" type="checkbox"/> Competitive <input type="checkbox"/> Excepted (Specify in Remarks) SES (Gen.) <input type="checkbox"/> SES (CR)				11. Position Is: <input type="checkbox"/> Supervisory <input type="checkbox"/> Managerial <input checked="" type="checkbox"/> Neither		12. Sensitivity <input checked="" type="checkbox"/> 1-Non-Sensitive <input type="checkbox"/> 3-Critical Sensitive <input type="checkbox"/> 2-Noncritical Sensitive <input type="checkbox"/> 4-Special Sensitive		13. Competitive Level Code		14. Agency Use

15. Classified/Graded by	Official Title of Position	Pay Plan	Occupational Code	Grade	Initials	Date
a. U.S. Office of Personnel Management	<div style="border: 1px solid black; padding: 5px;"> <p>Special Retirement Coverage:</p> <p>Firefighter CSRS date approved: 7/29/91</p> <p>Law Enforcement FERS date approved: 10/13/91</p> <p>Primary/igorous secondary/administrative secondary/supervisory</p> </div>					
b. Department, Agency or Establishment						
c. Second Level Review	Range/Forestry Aid*	GS	455/462	02	JP	11/21/90
d. First Level Review						
e. Recommended by Supervisor or Initiating Office	Range/Forestry Aid*	GS	455/462	02	m1h	05-25-90

16. Organizational Title of Position (if different from official title)
Trainee Fire Crewmember

17. Name of Employee (if vacant, specify)

18. Department, Agency, or Establishment DEPARTMENT OF THE INTERIOR		c. Third Subdivision	
a. First Subdivision Bureau of Land Management		d. Fourth Subdivision	
b. Second Subdivision		e. Fifth Subdivision	

19. Employee Review—This is an accurate description of the major duties and responsibilities of my position.

Signature of Employee (optional)

Supervisory Certification. I certify that this is an accurate statement of the major duties and responsibilities of this position and its organizational relationships, and that the position is necessary to carry out Government functions for which I am responsible. This certification is made with the knowledge that this information is to be used for statutory purposes relating to appointment and payment of public funds, and that false or misleading statements may constitute violations of such statutes or their implementing regulations.

a. Typed Name and Title of Immediate Supervisor		b. Typed Name and Title of Higher-Level Supervisor or Manager (optional)	
		L. BARKOW Ch Fire & Aviation	
Signature	Date	Signature	Date
		(signed) L. BARKOW	JAN 18 1990

21. Classification/Job Grading Certification. I certify that this position has been classified/graded as required by Title 5, U.S. Code, in conformance with standards published by the U.S. Office of Personnel Management or, if no published standards apply directly, consistently with the most applicable published standards.		22. Position Classification Standards Used in Classifying/Grading Position	
Typed Name and Title of Official Taking Action JULIET D. POWELL Personnel Management Specialist		GS-455/462	
Signature	Date	Information for Employees. The standards, and information on their application are available in the personnel office. The classification of the position may be reviewed and corrected by the agency or the U.S. Office of Personnel Management. Information on classification/job grading appeals, and complaints on exemption from FLSA, is available from the personnel office or the U.S. Office of Personnel Management.	
<i>Juliet D Powell</i>	11/21/90		

23. Position Review	Initials	Date								
a. Employee (optional)										
b. Supervisor										
c. Classifier										

24. Remarks

SUBJECT TO DRUG TESTING

*Interchangeable based upon primary vegetation of the unit.

Range/Forestry Aid, GS-455/462-2
Trainee Fire Crewmember
Position No. F061

INTRODUCTION

This position is located within a BLM fire suppression organization. The purpose of this position is to receive firefighting training and participate as a firefighting crewmember in assisting with firefighting operations. Other duties generally involve the maintenance and repair of firefighting tools.

DUTIES

A. Serves as a trainee firefighting crewmember receiving training and utilizing a variety of specialized tools, equipment and techniques while actively suppressing fires. Performs basic fireline activities such as line construction, lopping and scattering of fuels using hand tools, and mop-up operations. May assist other trained personnel in hose layout and pumping operations, tree falling, burnout and backfire, and mobile engine attack. May receive training in helicopter safety and be ferried to fires in helicopters.

Receives classroom and/or on-the-job training in firefighting methods and procedures, operation and use of tools and equipment, and other related procedures. Participates in crew proficiency checks and drills.

Functions as a unit crewmember during prescribed burns.

B. Receives training in the safe and efficient repair of equipment. Maintains, repairs and reconditions hand tools and equipment. Performs facility and fire cache maintenance.

C. Assists as assigned in the District fire prevention program (10-20% of the time).

D. Performs simple tasks on non-fire related projects as assigned (not to exceed 20% of the time).

FACTORS

Factor 1, Knowledge Required by the Position

Familiarity with general fire control operations, objectives, equipment, terminology, and safety practices, or have provided knowledge and skills that would be helpful in developing skill in gathering information and in carrying out fire control practices and procedures.

Must possess the ability to receive training in and implement basic fire suppression techniques, practices, and procedures utilizing a variety of specialized tools and equipment.

Must possess the ability to communicate sufficiently to work as a member of a team.

Must possess a valid state driver's license.

Must possess the physical requirements for the position.

Factor 2, Supervisory Controls

The employee receives, upon appointment, training in the use of hand tools and specialized equipment for firefighting. The work leader/supervisor of the crew ensures that the employee performs assigned duties in a safe and efficient manner. Additional guidance and direction is given for new assignments. Assignments are completed as a crewmember with the decisions being made by the more experienced crewmembers.

Factor 3, Guidelines

Specific training and guidance on the use of fireline hand tools and specialized equipment, fire safety, and use of safety equipment and gear is provided upon employment. Additional guidelines are provided as specific assignments are made. The employee works in strict adherence to the guidelines provided.

Factor 4, Complexity

Assignments are limited in nature and the guidance provided is specific. The work is quickly learned and the training and guidance provided leaves the employee with little choice on how or when to do the tasks.

Factor 5, Scope and Effect

The purpose of the position is to receive training and perform simple, repetitive tasks under the direction of a work leader or supervisor. The work performed as a crewmember facilitates the goals of the crew.

Factor 6, Personal Contacts

Contacts are generally limited to other employees and the supervisor.

Factor 7, Purpose of Contacts

The purpose of the contacts is to receive information relating to the assignments and to clarify how the work is to be done.

Factor 8, Physical Demands

This firefighter position on a recurring basis requires strenuous physical exercise in using specialized equipment on the fireline as well as in the maintenance and repair of the equipment. The employee must be able to meet the step test and arduous physical requirements established for the position.

Factor 9, Work Environment

The work includes extensive fireline and equipment maintenance assignments with continuous exposure to dangerous situations which require a wide range of safety precautions and safety devices.